

VIJAYA TEACHERS COLLEGE-CTE

Affiliated to Bangaluru City University, Accredited by NAAC and
Recognized by NCTE

INTERNAL QUALITY ASSURANCE CELL

Dr G.C.HARISH

IQAC Co-ordinator

IQAC 2020-21

Minutes of the meeting of the IQAC held on 15-07-2021

An online meeting of the IQAC cell was convened by Dean, Chairperson and Coordinator of Vijaya Teachers College-CTE at 12 Noon on 15-07-2021 by using Google meet.

Members Present:

1.	Dr. P.T.Meena	Chairperson
2.	Dr. G.C.Harish	Coordinator
3.	Dr. K.S. Samarasimha	Member
4.	Sri. Nagaraju P. C.	Member
5.	Dr. Pradeepkumar M	Member
6.	Sri. Halesh H	Member
7.	Smt. Geetha H	Member
8.	Sri. Srikanth N	Member
9.	Dr. D. Hemalatha	Member
10.	Mr. Renukaswamy	Member
11.	Mrs. Kokila S.R.	Member
12.	Smt. Asha Y	Member
13.	Smt. Sharada N.K.	Member
14.	Sri. Nagarjuna H.S.	Member
15.	Sri. Vinodraj B.K.	Member

Members Absent: Smt. Sharada N.K.

The Agenda of the meeting are:

- To present use of digital avenues like WhatsApp,telegram,online platforms for both faculties and students teacher for online teaching.
- To present organisation of webinars.
- To discuss safety measures for covid-19.
- To present faculty involvement in online mode for professional development.

- To propose innovative internship programme for lockdown period.
- To discuss faculty training related to use of LMS, Google classrooms, etc for curriculum transactions.

The chairperson of the IQAC **Dr P T Meena** welcomed the members of IQAC. The Coordinator **Dr G C Harish** presented the plan of action of previous meeting and presented the present meeting agenda one by one in Google meet platform. The members are timely suggested the following points.

- ✓ **Agenda-1:** **Dr K S SameeraraSimha, Dr D Hemalatha, Dr P.T.Meena** and other members suggested to make use of freely and safely available different social medias for communication. Decided to create WhatsApp groups for both faculties and students teacher to make use of digital tools for teaching learning process in hard and soft cores in the lock down period. Also decided to provide gadget facilities to all the faculty members for online classes.
- ✓ **Agenda-2:** Committee strongly recommended to organise National webinars to all the stakeholders related trending theme such as NEP-2020 for two days and Digital tools for classroom teaching for three days. Finalised tentative dates, titles and resource persons. Suggested to make all the necessary arrangements for organising national webinars by using suitable platforms. Also suggested to organise in collaboration with alumni, IQAC, etc. other academic bodies.
- ✓ **Agenda-3:** **Dr D Hemalatha, Mrs Sharada N. K., Mr Vinodraj B. K.** suggested to follow GOK guidelines for lockdown tenure such as masks, santiser, one to one distance, etc for creating tension free environment for teaching and learning process. **Dr K S SameeraSimha** advised to the principal to take facilities required from the management.
- ✓ **Agenda-4:** All the members agreed and entrusted the task to Principal to encourage faculties to get involve more and more faculty development programmes in online mode or SWAYAM on the basis of rotation. Suggested to submit documents to IQAC to monitor API scores of all the faculty members.
- ✓ **Agenda-5:** Committee given consent to organise peer group internship programme by dividing 10 students in each in order to create regular classroom environment in the campus itself. All other activities of internship will be as usual.
- ✓ **Agenda-6:** Decided to train the faculties by inviting IT professionals or collaboration with them for synchronous and asynchronous tools for

teaching, learning and assessment. Later faculties and students teacher should use free version LMS platform for academic activities.

At the end of the meeting Dr G.C.Harish IQAC co-ordinator thanked all the members of IQAC.



Dr G.C. Harish

IQAC Chairperson
Vijaya Teachers College-CTE



Dr P. T. Meena

IQAC Coordinator
Vijaya Teachers College-CTE



Dr K. S. Sameera Simha

Dean
Vijaya Teachers College-CTE

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Dr G.C.HARISH

IQAC 2020-21

IQAC Co-ordinator

ACTION TAKEN REPORT FOR THE ACADEMIC YEAR 2020-2021

The IQAC cell has taken necessary initiatives to promote excellence in academic and administrative affairs. As per our plan to enable efficient functioning of the college for academic and administrative aspects certain issues were chalked out in the beginning and implemented certain things in the next academic year.

Meeting	Recommendations by IQAC	Action Taken
15-07-2020	Use of social medias for teaching and learning process	Created WhatsApp and Google meet social media platform for teaching, learning and academic activities by the respective pedagogy teachers.
	Organisation of Webinars	In collaboration with IQAC two days online National Webinar on NEP-2020:Challenges and strategies in school education on 28-09-2020 and Some significant issues in higher education on 29-09-2020 was organised. Three days National webinar on Online Digital tools for teaching and assessment;Day-1 Nearpod-An interactive ICT tools,Day-2 Synchronous and Asynchronous assessment tools and Day-3 Creation of Interactive content through H5P was organised from 17-08-2020 to 19-08-2020.
	Safety measures for covid-19	All the safety and precautionary steps were taken to overcome pandemics in the college premises.
	Professional development opportunities for faculties	Encouraged and advised to take up online FDPs,webinars,short term courses, digital initiatives of MoE, etc for all the faculty members in order to

Internship programmes

imbibe innovations in teacher education. Few teachers completed FDPs in SWAYAM platform.

LMS and Google classrooms

Innovative internship programme was designed, organised and implemented in this academic year.

Trained the faculty members by inviting IT for change professionals. Advised to use freely available Moodle platforms such as Google classroom, Edmodo, Genomia, etc for classroom transactions.

Dr G.C. Harish

**IQAC Chairperson
Vijaya Teachers College-CTE**

Dr P.T. Meena

**IQAC Coordinator
Vijaya Teachers College-CTE**

Dr K.S. Sameera Simha

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INTERNAL QUALITY ASSURANCE CELL

Dr HARISH G.C.

IQAC 2021-22

IQAC Co-ordinator

Minutes of the meeting of the IQAC held on 15-12-2021

A meeting of the IQAC cell was convened by Dean, Chairperson and Coordinator of Vijaya Teachers College-CTE at 11am on 15-12-2021 in the seminar hall of the college.

Members Present:

1.	Dr. P.T.Meena	Chairperson
2.	Dr. G.C.Harish	Coordinator
3.	Dr. K.S. SameeraSimha	Member
4.	Sri. Nagaraju P. C.	Member
5.	Dr. M.Pradeepkumar	Member
6.	Sri. Halesh H	Member
7.	Smt. Geetha H	Member
8.	Sri. Srikanth N	Member
9.	Dr. D. Hemalatha	Member
10.	Mr. Anand C	Member
11.	Mrs. Surabhi N	Member
12.	Smt. Asha Y	Member
13.	Smt. Sharada N.K.	Member
14.	Sri. Nagarjuna H.S.	Member
15.	Sri. Vinodraj B.K.	Member

Members Absent: Nil

The Agenda of the meeting are:

- To propose to bring out college newsletter and annual magazine.
- To discuss stakeholders feedback mechanism and decision related to its content format.

- To present teachers day celebration in collaboration with alumni association.
- To propose orientation on NAAC new guidelines for assessment and accreditation for teaching and non-teaching faculties.
- To propose to constitute a body for AQARs approval
- To discuss, consider and decide about video recording of teaching skills demonstrations.

The chairperson of the IQAC **Dr P T Meena** welcomed the members of IQAC. The Coordinator **Dr G C Harish** presented the plan of action of previous meeting and presented the present meeting agenda one by one. The members are highlighted and suggested the following points.

- ✓ **Agenda-1:** **Dr K S SameeraSimha** and other members strongly suggested to bring out bi-annual college newsletter and annual college magazine. Committee expressed these two are reflecting institutional quality and strength. Later decided the title of the annual magazine i.e. VIJAYEE. Also finalised the detail design and content part should include in it.
- ✓ **Agenda-2:** Committee suggested to collect the feedback from stakeholders such as faculties, student teachers, alumni, employers and practice teaching schools. The content of the rating scale should include teaching, learning, evaluation, ICT and institutional facilities. Decided to collect feedback on online mode through five points rating scale.
- ✓ **Agenda-3:** **Dr D. Hemalatha, Smt. Sharadha N.K. and Mr. Vinodraj B. K.** suggested to organise teachers day in collaboration with alumni association **Dr K S SameeraSimha** a senior alumni chalked out the programme and decided to honour senior alumni those who are working in schools/colleges. Note is forwarded to alumni association office bearers to search teachers for honour along with programme execution.
- ✓ **Agenda-4:** **Dr. G.C. Harish** Coordinator of IQAC suggested to organise orientation on NAAC new framework for teacher education programme. Members suggested to get involve NAAC related seminars, workshop and orientation programme for principal and coordinator of the college. Also suggested to prepare AQARs in new NAAC format.
- ✓ **Agenda-5:** **Dr K.S. SameeraSimha** given consent to constitute an Academic Advisory Body to finalise and approve AQARs. Decided the members of this body they are; Dean, Pricipal, IQAC coordinator and an Academician.

- ✓ **Agenda-6:**Members highlighted the videorecording of teaching skills in simulation condition. **Dr K S SameeraSimha** decided to record teaching skills as well as actual demonstration classes of teacher educators as well as students in their respective pedagogies. All the members suggested to give feedback by using recorded videos.

At the end of the meeting **Dr. G.C.Harish** IQAC co-ordinator thanked all the members of IQAC.



Dr G.C. Harish

IQAC Chairperson
Vijaya Teachers College-CTE.


Dr P. T. Meena

IQAC Coordinator
Vijaya Teachers College-CTE



Dr K. S. Sameera Simha

Dean
Vijaya Teachers College-CTE