

# **VIJAYA TEACHERS COLLEGE-CTE**

Affiliated to Bangaluru City University, Accredited by NAAC and  
Recognized by NCTE

## **INTERNAL QUALITY ASSURANCE CELL**

**Dr HARISH G.C.**

IQAC Co-ordinator

**IQAC** 2023-24

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### **Minutes of the meeting of the IQAC held on 20-12-2023**

A meeting of the IQAC cell was convened by Dean, Chairperson and Coordinator of Vijaya Teachers College-CTE at 11am on 20-12-2023 in the seminar hall of the college.

#### **Members Present:**

1.	Dr. P.T.Meena	Chairperson
2.	Dr. G.C.Harish	Coordinator
3.	Dr. K.S. Samarasimha	Member
4.	Sri. Nagaraju P. C.	Member
5.	Dr. Pradeepkumar M	Member
6.	Sri. Halesh H	Member
7.	Smt. Geetha H	Member
8.	Sri. Srikanth N	Member
9.	Dr. D. Hemalatha	Member
10.	Mr. Naveenkumar V	Member
11.	Mrs. Vidayashree S	Member
12.	Smt. Asha Y	Member
13.	Smt. Sharada N.K.	Member
14.	Sri. Nagarjuna H.S.	Member
15.	Sri. Vinodraj B.K.	Member

#### **Members Absent: Nil**

The Agenda of the meeting are:

- To discuss about induction programme for newly admitting students of the batch 2023-25.
- To present proposal on organising webinar/seminar on IPR.

- To discuss the strategies about ambience in the ground floor.
- To encourage faculties for professional development and publication.
- To present skill development and value-added courses and encouragement for enrolling self-learning courses.

The chairperson of the IQAC **Dr. P. T. Meena** welcomed the members of IQAC. The Coordinator **Dr. G. C. Harish** presented the plan of action of previous meeting and presented the present meeting agenda one by one. The members suggestions and decisions are noted in the meeting is as follows;

- ✓ **Agenda-1:** **Dr K S SameeraSimha** and other members are suggested to conduction programme for three or four days as specified by UGC for teacher education. Decided to invite experts in the field education mainly alumni for this programme.
- ✓ **Agenda-2:** Committee decided to organise a seminar or webinar related to higher education. Members suggested to constitute a organising committee to finalise the title and mode of the programme in detail.
- ✓ **Agenda-3:** **Dr.D.Hemaltha and alumni** highlighted the significance of co-scholastic activities in teacher education programme. In this connection they suggested some modification in the ground floor. Everyone believed ambience set up is the top most priority in the present scenario.
- ✓ **Agenda-4:** Decision resolved to send staff members for professional enhancement activities such as FDPs, RC, OC, Webinars, etc. Also, discussed financial part and approach the management committee to sponsor for attending the programmes. Those who have attend the programmes they should share knowledge among all other staff members.
- ✓ **Agenda-5:** Members suggested to explore the agencies to conduct value added and certificate courses during the academic sessions. Members demanded to submit details and possible NGOs who can organise systematically with certification.

At the end of the meeting **Dr. G.C.Harish** IQAC co-ordinator thanked all the members of IQAC.

Dr G.C. Harish

**IQAC Coordinator**  
**Vijaya Teachers College-CTE**

Dr P. T. Meena

**IQAC Chairperson**  
**Vijaya Teachers College-CTE**

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**IQAC** 2023-24

IQAC Co-ordinator

### **Minutes of the meeting of the IQAC held on 10-04-2024**

A meeting of the IQAC cell was convened by Dean, Chairperson and Coordinator of Vijaya Teachers College-CTE at 2pm on 10-04-2024 in the seminar hall of the college.

#### **Members Present:**

1.	Dr. P.T.Meena	Chairperson
2.	Dr. G.C.Harish	Coordinator
3.	Dr. K.S. Samarasimha	Member
4.	Sri. Nagaraju P. C.	Member
5.	Dr. Pradeepkumar M	Member
6.	Sri. Halesh H	Member
7.	Smt. Geetha H	Member
8.	Sri. Srikanth N	Member
9.	Dr. D. Hemalatha	Member
10.	Mr. Naveenkumar V	Member
11.	Mrs. Vidayashree S	Member
12.	Smt. Asha Y	Member
13.	Smt. Sharada N.K.	Member
14.	Sri. Nagarjuna H.S.	Member
15.	Sri. Vinodraj B.K.	Member

#### **Members Absent: Nil**

The Agenda of the meeting are:

- To discuss academic staff for professional development activities as per MoE.



- To present AQAR status report.
- To propose to subscribing UGC care list journals and e-books to library.
- To consider the maintenance of campus along with green initiatives.
- To propose to register VTC alumni association with new office bearers.
- To propose to provide scholarship facilities to poor and needy students.

The chairperson of the IQAC **Dr. P. T. Meena** welcomed the members of IQAC. The Coordinator **Dr. G. C. Harish** presented the plan of action of previous meeting and presented the present meeting agenda one by one. The members suggestions and decisions are noted in the meeting is as follows;

- ✓ **Agenda-1: Chairperson and coordinator** highlighted the need of professional training for academic and non-academic staff members to meet the demands of NAAC parameters. Members of the committee suggested give permission for the staff members to join the courses in online platforms. Decided to invite experts in the field education to train office staff for enhancing technical skills which are required now.
- ✓ **Agenda-2:Dr Harish G C coordinator** presented the status of present academic year AQAR report to submit NAAC.Suggestions given to resolve the issues related to AQARs.Final submission approval should get by AAB before submitting.Also,approved by the committee to get necessary facilities to IQAC.
- ✓ **Agenda-3:Dr.D.Hemaltha and ither members** highlighted the digital activities for the library. Decision was passed to subscribe journals from UGC list and also e-books for library by seeking financial availability.
- ✓ **Agenda-4:For maintenance aspects MC approval is necessary for this** they suggested to approach the management with technical advice from the team and then to proceed further.
- ✓ **Agenda-5: Members suggested to proceed existing NGOs/Rotaries who** are giving scholarship for poor and needy students.

At the end of the meeting **Dr. G.C.Harish** IQAC co-ordinator thanked all the members of IQAC.

**Dr G.C. Harish**

**IQAC Coordinator**  
**Vijaya Teachers College-CTE**

**Dr P. T. Meena**

**IQAC Chairperson**  
**Vijaya Teachers College-CTE**

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IQAC Co-ordinator

### ACTION TAKEN REPORT FOR THE ACADEMIC YEAR 2023-2024

The IQAC cell has taken necessary initiatives to promote excellence in academic and administrative affairs. As per our plan to enable efficient functioning of the college for academic and administrative aspects certain issues were chalked out in the beginning and implemented certain things in the next academic year.

Meetings	Recommendations by IQAC	Action Taken
20-12-2023	Induction programme for the batch 2023-25.  Organising state level one day workshop on NAAC revised framework.  Modification at ground floor  Professional development and Research publications.  Skill development and self-learning courses.	Organised four days Induction programme for newly admitted students by inviting experts in the field of teacher education by covering both academic and administrative areas.  On 28-12-2023 organised state level one day workshop on NAAC Revised Accreditation Framework for teacher Education Programme in association with State Quality Assurance Cell and Joint Director of Collegiate Education. Dr.Harish G C IQAC Coordinator was the organising secretary.  Modification done at entrance and backside of the building by facelifting with good ambience.  Few staff members attended RC and NEP sensitisation programme. Three teachers published research-based articles in the reputed journals.  Guest lecture and industry experts invited for organising different programmes at Community Living Camp.

Professional development as per MoE	Permitted to all the staff members to attend professional enhancing programme as per Ministry of Education guidelines on rotation basis. Also, to meet the requirements of NAAC. Some programmes financial assistance provided from management. Attended FDPs, FI, RC and NEP-2020 related programmes.
AQAR status report	Submitted the report after incorporating suggestions from IQAC and Academic Advisory Body.
10-04-2024	Subscribing UGC care list journals and e-books
Green Initiatives	Subscribed N-list journals and e-book facilities to both students and teachers.
Alumni registration	The Institution Management Committee initiated green initiatives around the campus. Measures are taken for good learning atmosphere. Invited general body meeting and selected new office bearers for active work for the institution.
Scholarship facilities	Continued the existing scholarship agencies to provide with increasing students in number.

**Dr G.C. Harish**  
**IQAC Coordinator**  
**Vijaya Teachers College-CTE**

**Dr P.T. Meena**  
**IQAC Chairperson**  
**Vijaya Teachers College-CTE**